

PENTAGON RENOVATION PROGRAM (PENREN)

20 APR 2001

SMALL BUSINESS OMBUDSMAN

PMP 01-06

Policy OPR: Acquisition Policy Group

1.0 Reference. Small Business Regulatory Enforcement Fairness Act, 1996.

2.0 Applicability. This policy applies to all members of the PENREN Program.

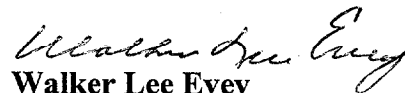
3.0 Policy. The PENREN Small Business Ombudsman (SBO) will be the Deputy Program Manager (DPM). The primary function of the SBO is to hear concerns about specific issues in the acquisition process and to communicate these concerns to senior management personnel for the particular acquisition. The Ombudsman will be guided by the following:

- a. Make maximum use of the alternative dispute resolution techniques.
- b. Work with acquisition personnel to resolve issues raised by interested parties.
- c. Expedite the review process.

4.0 Duties and Responsibilities. The SBO is responsible for resolving deleterious observations and complaints concerning the Small Business Program by:

- a. Reviewing Small Business complaints from interested parties. Complaints will be reviewed to ensure that interested parties are afforded a fair opportunity to be considered, consistent with law, regulation, and the terms of the contract.
- b. Report to the PENREN Program Manager (PM).
- c. Informing the PM, as required, of issues raised and actions taken.

5.0 Effective Date. This Policy is effective immediately and it supercedes PMP 99-32 only in regard to those portions addressing the SBO.


Walker Lee Evey
Produce Manager